

## WHAT IT IS

A state-wide program funded by the Office of Mental Retardation and Developmental Disabilities (OMRDD) to assist individuals with developmental disabilities to achieve their unique goals, such as having a home, a job, a circle of friends, enjoyable leisure activities, coordinating health care and obtaining health and related services.

## HOW TO SIGN UP: ELIGIBILITY DETERMINATION

Contact OMRDD Regional Developmental Disability Service Office:

- 1) Submit request (transmittal form, plus documentation)
- 2) First step review
  - a) eligibility determined
  - b) request incomplete
  - c) 2<sup>nd</sup> step review
- 3) Second Step review (90 days: additional materials reviewed)
  - a) eligibility determined
  - b) denied: meet with DSO staff
  - c) denied: third step review
  - d) denied: Medicaid Fair Hearing
- 4) Third step review : Notice of Decision /Medicaid Fair Hearing
- 4) Medicaid Fair Hearing

## WHAT IS NEEDED

## WHO CAN HELP

<p><b>1) OMRDD Transmittal Form</b>  <a href="http://www.omr.state.ny.us/wt/images/wt_transmittal_form.pdf">http://www.omr.state.ny.us/wt/images/wt_transmittal_form.pdf</a></p>	<p><b>Anyone</b></p>
<p><b>2) Documentation of Cognitive Functioning</b>  <i>Kaufman Assessment Battery for Children</i>  <i>Leiter International Performance Scale</i>  <i>Stanford-Binet Scales</i>  <i>Wechsler Series of Intelligence Scales</i></p>	<p><b>School</b>          (Psychoeducational testing, IEP)</p>
<p><b>3) Documentation of Adaptive Functioning</b>  <i>Vineland Adaptive Behavior Scale, version II</i>  <i>AAMR Adaptive Behavior Scale (School version only)</i>  <i>Adaptive Behavior Assessment System</i>  <i>Comprehensive Test of Adaptive Behavior</i>  <i>Scales of Independent Behavior</i></p>	<p><b>School</b>          (Psychoeducational testing, IEP)</p>
<p><b>4) Documentation onset prior to age 22</b></p>	<p><b>Doctor</b>          Medical Diagnosis          Medical and/or social history</p>